



Bertha Kennedy Catholic School

Friends of BK Special Meeting

Meeting Minutes

October 4, 2018

Call to Order

Kerry Bodell called to order a special meeting of the Friends of Bertha Kennedy Council at 7:15pm on October 4, 2018 at Kerry Bodell's house.

Welcome/Attendance

Jen Stogowski, Kathy Topinka, Kerry Bodell, Erin Rauf, Lindsay Carvalho.

Approval of Agenda

The agenda was approved by Kathy Topinka.

Review of Council Bylaws

🐾 Roles & Responsibilities of Members

- Chair will do up and distribute the agenda going forward.
- Secretary to keep the names, numbers and addresses of council members.

🐾 Voting on New Ideas

- New ideas will go under New Business on the agenda.
- These ideas should go through the Chair and Vice Chair to have on the agenda prior to the next meeting of council.
- Create a Google doc for council to use for new ideas – Lindsay will look into this for council.

🐾 Spending Procedures

- Motion to spend must be put forward and be seconded at a meeting.
- Try to have all requests on the agenda prior to meeting.
- Money will be given when a receipt is received.
- Must be within the school calendar year. (*with special exceptions)
- Requests for money/funding must go through the teacher liaison to council.

🐾 Communication with Chair & Vice Chair

- Use Google docs or email to communicate.
- Agenda should be out one week prior to meeting.
- New Business will be discussed at the end of the meeting.
- Action Items to be on the agenda for follow-up.
- Event recaps will be moved ahead of the Treasurer Report.

Programs

Fruit Basket in Office

- Erin will talk to Lisa to see if this is still funded by the school or if it is wanting to be moved to a council responsibility.
- To be voted on at the next meeting.

Snack Days – Nourish The BobKats

- 10/year – 1 each month.
- Present to council when ready.

Feed the Teachers

- Try to get volunteers/sign-ups from the parents.
- There will be three per year.

Hot Lunch

- Bring in food from restaurants or prepare at home to bring into school.
- Try 2-3 times per year.
- Hot dog day with Booster Juice is always a good one.
- Look into more options.
- Idea – create a poll on Facebook for parents to vote on hot lunch.
- Action Item – request a bulletin board for council to use at the school.

Fundraisers & Events

Halloween Dance

- We have booked a DJ.
- Times will be 6-8:30pm.
- Prizes are bought.
- Decorations are done. Get blow-ups from parents?
- Do glow bracelets again this year.
- Games – just free, no ticket sales needed.
- Advertising in the school?
- Need a volunteer form set-up.
- Admission will be \$5/person.
- Erin will buy food for the concession.
- Poster – Jen to change
- Kerry – create a Jot Form link and do up a form for parents.
- Aofie – volunteer form set-up.

Cookie Dough

- Kerry will head up this fundraiser.
- Send out form mid-October to parents. Have ready for October 15th.
- Pick-up will be mid-November.

🌸 Sign Making Night

- Try for a Mother's Day event?

🌸 New Proposals

- Glass Ornaments
- Gallery Night
- Collage to bid on
- Valentines Flowers or Mother's Day
- Friendship Day

Adjournment Kerry Bodell adjourned the meeting at 9:10 pm.